EndNote使用入门

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参考文献的重要性和必要性

- ▶我们需要站在巨人的肩膀上:科研过程需要查阅大量前人的研究成果,而参考文献正是体现了你的研究成果是有丰富翔实的依据作为支撑;
- ▶学术圈对抄袭是零容忍,在论文写作过程中,当你要借鉴、 引用他人观点的时候,必须注明出处、学会正确引用他人 观点。



论文写作中的苦恼--我的时间到哪儿去了?

- ●手动插入参考文献,费时费力
- 论文架构调整,参考文献顺序打乱,又开始逐条手工插入
 期刊编辑拒稿:你的参考文献格式不标准!
- ●不同期刊参考文献格式要求不一致。投稿被拒,改投它刊, 又要逐条修改

EndNote来 帮你解决!





➢Endnote x9的下载及安装

≻Endnote的主要功能介绍

➢利用Endnote管理个人文献和协助论文写作

≻EndNote学习资料



1. Endnote x9的下载及安装

- •上海科技大学IP范围内可以直接下载使用
- •路径: 上科大主页-图书馆-软件工具
- 下载链接及安装说明(Windows 及Mac X9版) http://library.shanghaitech.edu.cn/3984/list.htm

EndNote

首页 > 资源 > 软件工具 > EndNote

EndNote下载地址:<u>http://software.lib.shanghaitech.edu.cn/Endnote/</u>

(仅校内网用户可访问)

EndNote简介: EndNote是一种功能强大的文献管理软件,用于帮助用户轻松地管理与课题相关的文献,建立个人文献数据库。用户可方 便地导入和编辑文献;快速查找、浏览PDF全文;对重要的文献进行标记、评分以及笔记记录;对文献进行分组与自动去重管理;在论文 写作中快速引用参考文献,创建参考文献列表并自动调整参考文献序号;方便地设定各种期刊相应的参考文献格式以及投稿模板,按各出 版社要求进行文献引用;实现云端同步,随时随地查看与编辑文献。每一版本软件的更新都会带来一些新的功能。

安装说明:EndNote软件为正版软件,正确安装时不存在试用期和需要产品序列号的问题。Windows版本请完全解压缩到一个新文件夹后 再进行安装(不要直接双击打开)。安装过程中请先关闭其他任务或程序。

合理使用声明:上海科技大学尊重并维护该软件和其出版者的版权和知识产权,并要求校内用户严格遵守中国版权法和知识产权有关规定,同时遵守 EndNote使用协议中的以下规定,合理使用EndNote软件:

1. 该软件仅限上海科技大学校内个人用户的使用;

2. 任何单位和个人不得随意复制和传播该软件;

3. 任何单位和个人不得将该软件提供给未注册用户使用;

FAQ

▶如在安装过程中遇到要求输入激活码的情况;在安装 之前,需要将En(版本)Inst.msi、License.dat两个文 件放在一个文件夹中,再双击Inst.msi文件安装即可 解决

▶个人文献库(My Endnote Library)须保存至电脑硬 盘中,请不要保存至云存储,网络共享盘以及u盘等移 动设备,以免软件报错

▶如果曾经安装过破解版的 Endnote,请务必先卸载干 净再安装!

产品技术支持及ENDNOTE知识库

▶产品技术支持:

<u>https://clarivate.com.cn/contact-us/product-support/</u> (4008822031, 邮箱: <u>ts.support.china@clarivate.com</u>)

➤知识库: <u>https://support.clarivate.com/Endnote/s/?language=zh_CN</u>





2. EndNote的主要功能介绍

- 2.1 强大的文献收集、管理功能:
- ▶ 可将从不同渠道(数据库、期刊网站、网页、搜索引擎等)获 取的文献自动导入或手动加入个人文献库中;
- ▶ 可通过智能分组更好管理个人文献

2.2 一站式在线检索、添加文献: 在EndNote客户端软件中直接选取数据库进行在线检索,选择所 需文献直接添加到个人文献库中

2.3 协助写作及投稿,让写作更高效

- ▶ 内置近500多种期刊论文的格式模板(**宜网**提供6000多种期刊模板供下载
- ➢ 与Word连接→Cite while you write
- 自动生成**文中和文后**参考文献,对文章中的引用进行增删改及位置调整都会 自动重新排好序
- > 便捷的文献格式转换,方便投稿到不同期刊
- 修改退稿,准备另投它刊时,瞬间调整参考文献格式
- ▶ 内置投稿期刊的模板

利用EndNote内置投稿期刊的模板进行写作,节省调整文章格式的时间和精力

> 在EndNote统一根据需求编辑/修改参考文献格式,提高写作效率

3.利用Endnote管理个人文献

- 3.1 收集文献
- > 建立个人文献库
- > 导入文献
- **3.2 管理文献**▶ 个人文献库的去重处理
 ▶ 在EndNote中下载PDF全文
 ▶ 分组管理

3.3 利用文献(写作投稿)
> 如何插入参考文献
> 选择需要的期刊Style

Get started:

通过EndNote sample library认识EndNote个人文献库

路径:

File → Open library → EndNote → Examples → Sample_Library_X9

或

C盘→用户→公用→公用文档→EndNote→ Examples→Sample_Library_X9

3.1收集文献

建立个人文献库(Library)→使用EndNote管理文献的前提

 ✓ 操作办法: File → New → My EndNote library (填写文件 名后点击保存)

3.1收集文献

导入文献

- ▶ 在线检索、添加文献(EndNote客户端)
- ▶ 将外部网站(数据库、期刊网站、搜索引擎)引用格式导入
- > 将PDF文件/文件夹直接导入

① 在线检索、添加文献 (Online Search Mode)

检索示例:关键词:heart attack;近五年

EndNote在线检索--PubMed数据库

1) 以"heart attack"为关键词通过all fields字段检索; Year: 2014-2019(-前后注意空格)

2) 从临时的文献库中检索到的文献列表中选择需要的文献选择 "copy to local library"将所需文献加入到本地永久个人文 献库

② 将外部网站引用格式导入-数据库

Web of Science数据库

1) 选择需要的记录, 添加到"标记结果列表"

2)选择"标记结果列表",进入输出记录界面,选择要保存的记录、字段、格式,导出题录信息

3)选择"保存至EndNote desktop"后会将记录发送至Endnote本地文献库

PubMed数据库

(不同浏览器也会影响数据的导入: PubMed数据库推荐使用Chrome或Firefox)

- 1) 选中要添加的记录,点击"Send to",在choose destination中选择"citation manager"
- 2) 根据记录结果数,选择要发送到Endnote的记录数(Number to send)后点击 "create file",将结果发送给Endnote

*PubMed 在执行检索时会调用数据库自带的MESH词表自动识别、匹配检索词以及返还相关检索结果(Automatic Term Mapping),因此同样关键词直接在PubMed数据库检索得到的结果比在Endnote中多。

**e.g. Myocardial Infarction:心肌梗死(心脏病的医学用语)

CNKI数据库

- 1) 选中要添加的记录,点击"导出/参考文献"
- 2) 导出格式选择"Endnote"
- 3) File → Import → File (import option: EndNote import/Tab Delimited)

② 将外部网站引用格式导入-期刊官网

Nature Journal

- 1) 选择要导出的单篇文献后,点击 "download citation",将题录信息下载 至本地
- 2) 单击题录直接导入Endnote或通过Endnote→file→import选中本地待导入的数据后,将该题录信息导入Endnote

▶ 期刊的引用格式标准不是一成不变的,从其他途径上导入的期刊文献格 式会存在数据滞后等问题,也推荐根据实际需要直接从引用期刊文献官 网导入最新的引用格式到EndNote

导入时注意在"Import Option"选择合适的匹配项(常用: EndNote Generated XML或 Reference Manager[RIS])

② 将外部网站引用格式导入Endnote

搜索引擎: 百度/BING学术

▶利用百度/BING学术找到你需要的文献,对需要的文献点击"引用"或"批量引用"

"引用"→"导入链接"→选中: EndNote

"批量引用"→找到右下角引用操作框→导出至,选择: EndNote(.enw)

Import Option: EndNote Import

③ 将PDF文件/文件夹直接导入

利用EndNote可以轻松将已经下载到本地的PDF文件/文件夹中

1) 路径: File→Import→File/Folder

2) 导入时勾选: "includes files in subfolders"以及"create a group set for this import"即可把整个文件夹以及子文件夹按照原有结构一并导入分组中

▶ 适合自动导入大量PDF文件,但部分无法识别

1) 当导入的PDF文件信息不完整时,EndNote可在线自动更新题录信息: 补充: Title、Author、Year三个字段后选择Reference → Find Reference Update

2) 还是无法识别: 推荐利用Endnote在线检索添加文献或外部网站导入

3.2管理文献

- ▶ 个人文献库的去重处理
- ➢ 在EndNote中下载PDF全文
- ▶ 分组管理

个人文献库的去重处理: 查重 Reference→Find Duplicates;去重 Edit→Clear

▶ 在个人文献库中任意选择一条记录激活窗口

- ➤ EndNote会把题名、作者、年份一致的记录提取出来供判断哪条记录需要保留
- ▶ 弹出窗口选择 "cancel" 后导入的文献被高亮选中,如果确认高亮的文献需要去除,可选择Edit-Clear删除重复记录

② 在EndNote中下载PDF全文(不推荐,慎用)

- 1) 可通过Endnote 选中文献点击右键→Find Full Text自动下载全文(PDF)
- 2) 通过Find Full Text发现全文前,需要先确认发现通道是否打开
- 路径:Edit→Preferences→Find Full Text
- 确认所有资源通道是否已勾选,及OpenURL是否填好: http://coreej.cceu.org.cn:3410/shtu

**严禁使用该功能批量下载文献

(近期我校已连续发生多起使用软件下载数据库全文的违规事件,导致部分IP 被封,影响了师生的正常使用。从用户反映情况来看均为使用Endnote软件。)

PDF文献全文的查看&笔记

▶Endnote X 8 以上版本对界面窗口做了优化,可直接在屏幕右侧查看PDF缩略图,也☑点击 图标查看全文。

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		• @	Lefevre, S.; Wag	2012	Multiplexed microsatellite markers for geneti			Mol Ecol Resour	2017/5/25	Journal A	ACI Applied Raterals & Interfaces ORL have a large elaboration with the plane trusting time. median two wavend, and the CACM-ORL page two
			Lei, K. W.; Ma, Q	2016	Functional biomedical hydrogels for in vivo im			Journal of Mat	2017/5/25	Journal A	Due in the resume protocoline of N=010 (CAUN=000), show pool high-splith numbers with the rote protocoling at a set with rely value in mult have then the rot of calculation as with a set of the rote of the rote structure of the rote o
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aterials & Interfaces

ar relationship with the plasma treating time. nse protonation of N–OH, $C_3N_x(N-OH)_y$ ophilic nature with the zeta potential ca. -96

mV, which is much lower than that of C_3N_4 with oxygencontaining groups. The C_3N_x $(N-OH)_y$ aqueous dispersion with high mass concentration shows excellent stability up to 30 days. Due to the excellent dispersing performance, $C_3N_x(N-OH)_y$ paper was successfully fabricated via the routine filtration technique, which was directly used as the biologically active substrate. The $C_3N_x(N-OH)_y$ paper with good mechanical properties has great potentials in biological fields such as the regeneration of bone, vessel, and skins. This modification approach is also adaptable to some nitrogen-containing carbon materials (NCMs) such as N-doped graphene (N-G), N-doped carbon nanotube (N-CNT), and C_2N .

EXPERIMENTAL SECTION

Chemicals. All the chemicals were purchased from Aladdin (Shanghai, China) and used without further purification. The water used throughout all experiments was purified using a

EndNote X8 - [Bu, 2016 #41]

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Comment

File Edit References Groups Tools Window Help

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Research Article

medium was removed, and the $C_3N_x(N-OH)_y$ paper was washed with phosphate-buffered saline. Subsequently, 1.0 mL of medium (pH = 7.2, without serum) containing 0.001 M calcein-AM and 0.001 mM ethidium homodimer⁻¹ (Invitrogen) was added to each specimen. The cells were then observed via Leica TCS SP8 microscope (Leica Microsystems, Germany). Live cells were stained green, while dead cells were red. First of all, the percentage of live cells was measured, which was defined as $P_{\text{Live}} = N_{\text{Live}} / (N_{\text{Live}} + N_{\text{Dead}})$, where N_{Live} is the number of live cells, and N_{Dead} is the number of dead cells in the same image. Three specimens of each material were tested (n = 3). Two randomly selected fields were photographed for each specimen. Then the morphologies and distributions of a live cell were also measured. The proliferations of rADSCs were assessed using a cell counting kit-8 (CCK-8) as previously reported. One hundred microliters of CCK-8 solution (Dojindo Molecular Technologies, Inc., Japan) was added to each well and incubated with the cells for 4 h at 37 °C. The absorbance spectra were measured at the wavelength of 450 nm.

- 8

➤ 在Display Fields字段增加笔记字段: Research Note

- 1、增加Research Note字段 路径: Edit Preferences→ Display Fields;
- 2、在文献详细信息界面中, 鼠标移动到第一行右键把 Research Note勾上,即可显示Research Note字段
- 3、可以用鼠标拖动调整该字段显示位置以及方框宽度
- ➢ 在EndNote中搜索笔记

在文献详细信息界面上面字段选择: "Any Field+PDF with Note" 后可对笔记内容进行搜索



③分组管理

1) 可根据不同课题以及实际需求不同,对论文进行分组管理

2)可创建智能分组:普通的Group分组是根据自身需求自定 义的分类,而Smart Group会基于预设的检索策略,自动整合, 产生群组

示例,创建以下分组:

Group Set: heart attack

Group: heart attack in general

Smart Group: high blood pressure

(检索策略: Any Field + pdf with notes: heart attack)

Smart Group: china

(检索策略:字段→author address)

3.3利用文献(写作投稿)

>如何插入参考文献>选择需要的期刊Style>共享个人文献库

①如何插入参考文献

1)两种方式插入**文中引用记录**和**文后参考文献**: Insert citation/Insert select citation(Endnote中选中)

2) 一键式调整整篇文章的文中和文后参考文献格式

3)编辑和管理引文:删除citation,调整引文顺序,设置文后参考文献格式

▶ 当文章中引用的参考文献过多或与他人合作写作的时候,直接用键 盘的删除键删除citation有可能会导致乱码及系统报错问题。建议通 过Remove citation的方式删除不需要的citation

▶ 投稿前: convert to plain text(将文章转化成纯文本)同时保留有 Endnote信息的副本

②选择需要的期刊Style

1) 在EndNote内置下拉框选择需要的引用格式→"Select Another Style" Endnote内置有近500种格式供选择;

2) 从Endnote官网下载你需要的期刊style(目前提供有6000多种): <u>http://endnote.com/downloads/styles</u> 把期刊样式直接双击打开后点file-save as 把该样式保存到本地中即可.

3)如果官网依然找不到需要的期刊style,可以在网络、论坛等检索。

可通过EndNote官方论坛: <u>EndNote Forum</u>--EndNote Styles, Filters, and Connections板块查找是否有人已经创建你需要style <u>http://community.thomsonreuters.com/t5/EndNote/ct-p/endnote</u>

4)如果没有现成的style,可以找到一个类似的,然后依次修改。 路径: Edit→output styles→open style Manager

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③文献库的共享

EndNote everywhere 可实现不同终端的同步及共享



如何在不同终端间共享文献?如何在团队内共享文献?

操作办法

团队共享

- •1.单篇:选中文献点击右键通过"E-mail reference"进行单篇文献共 享 (邮件分享,全文附件可一并分享)
- •2.多篇:通过File→export将多篇输出成txt文档、html网页格式(辅助翻译)
- •3.可以通过File→compressed library进行整个文献库共享;

个人不同终端共享

•4.Sync Library:可以把EndNote online和EndNote desktop文献同步, 实现网络和单机共享

Sync Library

Step1.通过Edit→Preference→Sync设置Endnote online账号

Step2.打开要同步的本地个人文献库,单击"Sync Library",把本地文献库同步到Endnote online(网络版)

Step3.在新的机器终端打开Endnote,新建个人文献库,在 工具栏中单击"Sync Library",即可把之前同步到Endnote Online(网络版)的文献同步到新机器的本地文献库

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4 EndNote学习资料

➤EndNote官方knowledge base

https://support.clarivate.com/Endnote/s/?language=zh_CN

▶上科大官网下载专区EndNote相关课件 <u>http://library.shanghaitech.edu.cn/3945/list.htm</u>

Clarivate EndNote Libguide page: <u>http://clarivate.libguides.com/endnote_training/home</u>

▶科睿唯安-罗昭峰-EndNote X8 快速入门及其高效利用(注册登录) <u>http://uao.so/spw34538</u>(不推荐使用IE访问)

▶科睿唯安-罗昭峰- Endnote X9快速入门及团队协作(注册登录)

<u>http://uao.so/spw57742(</u>不推荐使用IE访问)

小结:

小结: 通过Endnote让文献管理更轻松

▶建立个人文献库:

- ✓在线检索、添加文献,将外部网站
 (数据库、期刊网站、网页、搜索引擎)
 引用格式导入;将PDF文件/文件夹直接
 导入
- > 梳理个人文献库,分组管理文献:
- ✔个人文献库的去重处理,
- ✓在EndNote中下载PDF全文、PDF文献全 文的查看&笔记
- ✔分组管理

- ▶ 利用文献(写作投稿)
- ✔如何插入参考文献
- ✔选择需要的期刊style
- ✔共享个人文献库



上机操作

1.新建EndNote个人文献库,库名: Sushi



2. 以"sushi"为主题关键词,在Endnote中在线检索web of science近五年(2014-2018)发表的有关文献,并将文献添加到本地个人文献库。

3.以"sushi"为题名关键词,从PubMed数据库-Advanced中 (https://www.ncbi.nlm.nih.gov/pubmed)检索近五年(2014-2018)发表的有关文献, 并将文献导入EndNote个人文献库中

4.文献导入完毕后对"sushi "个人文献库的文献进行去重处理

5.以"Sushi"为组名,创建Group set。

1) 建立"sushi in general"分组,把所有和sushi有关的文献拖入该分组中

2) 创建"sushi domains"智能分组,设置检索条件:在检索字段下拉框中选择Any Field+PDF with NOTES"Contains" Sushi Domains

6.在EndNote官网(<u>http://endnote.com/downloads/styles</u>)下载GB/T7714的参考文献格式 并安装到本地。

THANKS!

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